



Lawn Primary & Nursery School

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Monday 20th January 2025

Dear Parents and Carers,

Re: Transition from SIMS to Bromcom - Next Term

I hope this letter finds you well. As part of our ongoing efforts to enhance communication and improve the efficiency of school administration, I am writing to inform you of an important update. From the end of March, we will be moving away from our current management system, SIMS, and adopting a new platform called Bromcom.

We have used SIMS MIS (Management Information System) ("SIMS") and SCOPAY for several years to capture all relevant types of pupil data to enable us to manage and monitor attendance and to communicate with parents and carers.

Following a review of the effectiveness of SIMS, it has been decided to replace it with another platform which is better able to fulfil our needs.

Bromcom is a cloud-based system designed specifically for schools and used widely across the United Kingdom and will fulfil a similar function to SIMS and SCOPAY. However, this choice of system has been driven by the better functionality available to us on Bromcom and our ability to capture and analyse education related data in a more intelligent way and all in one place.

I would like to stress that we will still be collecting the same information in respect of your children - we will just be holding it in a different way. In addition, we will continue to only use your children's personal data for the management of their education and the operation of the school.

The introduction of Bromcom requires exporting a considerable amount of existing data from SIMS to Bromcom. As you can imagine, this is going to entail work to check the accuracy of this data transfer.

What does this mean for you?

- With the introduction of the Bromcom platform, there will be changes in the way that we communicate with you. This is an exciting yet significant change for the school and we fully expect that after some minor disruption the quality and clarity of the new system will enhance the information that you get from the school.
- Bromcom has developed a parent portal known as "My Child at School" (MCAS) and once active, an up-to-date link will be available on the school's website for you to access via desktop, tablet or on your phone through a dedicated app.
- All trips, events, dinners, wraparound and nursery products will be booked here as well as parent's evenings. You will also be able to manage yours and your child's information and ensure it is kept up to date. Messages and emails will also be visible in the same app and in time we hope to also manage our First Aid through here, so any notifications will come through here and replace the paper slips we currently use.



All bookings for dinners/trips/wraparound care, up until 4th April, will be made on SCOPAY. All bookings for 22nd April onwards will be made on Bromcom via “My Child at School” (MCAS).

Username and passwords will be issued via email, so it is important that we have up-to-date contact information for you. Please will you check that the contact information (email addresses and mobile numbers) we hold is correct as it is critical that the information we transfer to Bromcom is the right information.

We understand that a transition to a new system can bring questions or concerns, so we are committed to supporting you through this change.

You can expect your username and password week commencing 25th March along with a user guide. We will also be putting on some drop-in sessions, to offer guidance and to ensure a smooth transition. Please do not hesitate to contact the school office if you have any questions. We greatly appreciate your understanding and cooperation as we make this important improvement, and I am excited at the benefits that Bromcom will provide the school.

Thank you for your continued support.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'H. Wood', enclosed within a large, loopy oval shape.

Mrs. Wood
Headteacher