



Lawn Primary & Nursery School

Headteacher - Mrs L Wood
Cleeve Lawns, Lawn, Swindon, SN3 1LE
Tel: 01793 522626

admin@lawn-pri.swindon.sch.uk
absence@lawn-pri.swindon.sch.uk

19 November 2024

Dear Parents/ Carers

Arrangements in the Snow / Adverse Weather

With our unique and unpredictable weather, I would like to inform you of the arrangements we have put into place just in case of snow or other adverse weather conditions.

A decision as to whether the school will open or close will be announced daily (during the period of bad weather) before 7.30am.

The decision will be based on a number of factors which include a local assessment of the conditions, the safety of children parents and staff, the weather forecast and the numbers of staff that are able to attend school to enable effective teaching to be delivered. If the weather is prolonged or extreme, decisions may be made prior to the morning, and you will be informed at 8pm and a message before 7.30am the following morning will also be sent.

Please refer to our Adverse Weather Policy and Remote Learning Procedures [Click here](#), available on our website for full details.

The decision will be announced by:

- Sending a text to all parents and staff that are registered for the system
 - Sending an email to all parents via ScoPay
 - Posting an update on the school website and Facebook page
 - Informing Wiltshire BBC Radio who broadcast a list of schools that are closing
- **RED** - School is closed for the day
 - **AMBER** - School is open with conditions (see below)
 - **GREEN** - Normal school day operating

If the school is in a state of **AMBER** the following conditions apply:

- Follow instructions given on where to enter or exit the school
- If your child's journey to school puts you or your child at risk, absences will not be registered as unauthorised during a state of AMBER, please email via the absence inbox:
absence@lawn-pri.swindon.sch.uk



- Classes may be split to enable adequate supervision
- School meals may not be provided – we will advise if a packed lunch is required
- There will be no wraparound care (Breakfast & Afterschool Club) or activity clubs

If you have any queries please do not hesitate to contact the school office on 01793 522626
admin@lawn-pri.swindon.sch.uk

Yours sincerely

A handwritten signature in black ink, appearing to read 'L. Wood', enclosed within a large, loopy oval shape.

Mrs Lindsay Wood

Headteacher